



September 6, 2024

Our first annual Safe Trick or Treat event at the Ranson Civic Center will become our yearly event, open to all ages. You can expect loads of candy, games, prizes and fun crafts with local community organizations participating. It will be a good time to promote your business, as well.

The date will be October 18, from 5 PM to 7 PM

If you are interested in contributing to this event and ensuring the success of our very first Fall Fest, please let us know. If you would like to be a sponsor, sponsorships can be monetary, supplies, candy, or volunteering during the event.

If you consider sponsoring the Fall Fest, we will add your logo to all printed materials and make announcements throughout the event.

We also have the option for limited space for vendors at the event, those details will be listed below. We hope that you will be able to participate at the Fall Fest. Businesses can either set up inside and decorate 16 ft space or bring your vehicles and set up outside for the trunk or treat. Vehicles should be decorated, with candy available for the kids. Prizes will be awarded for the best table and the best vehicle.

Each vendor is encouraged to dress in costume and decorate their area.

During the event families will pass through the civic center where vendors will be set up around the arena to hand out candy and provide information about their organizations.

Event set up will begin at 3 PM, one hour prior to the event.

See attached sponsorship information.

Respectfully,

A handwritten signature in black ink that reads "Bob Anderson".

Bob Anderson, Interim Director
Ranson CVB and Ranson Parks & Recreation
432 W. 2nd Avenue
Ranson, WV 25438
304-724-2437



2024 Fall Festival at Ranson Civic Center

Sponsorship Letter

Dear Potential Sponsorship Partners:

Ranson Parks & Recreation is hosting its first annual Fall Festival Event, and we would like to invite you to become a part of this great night. We are writing to you today to offer an opportunity to participate in an event that will create lasting memories and have a positive impact within the Ranson community. We are expecting this event to be Spooktacular! With the help of our community supporters, we can promote local businesses while providing a free family-friendly event. Please review the following information and learn how you can join us on Friday, October 18th for this event.

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Sponsorship Level	Sponsorship Description	Quantity
Casper	This is for any sponsors that wants to donate candy because their business cannot make the event.	
Mummy	This spot is designated for a company that wants to donate hay bales or pumpkins	hay bales - 12 Pumpkins -
Frankenstein	With so many Zombies, Ghouls and Goblins, why not have a contest. This sponsorship is for those who would like to sponsor trophies for the Trunk or Treat decorating contest, pumpkin painting contest or prizes for the Kids Costume Contest.	12 trophies Or prizes for kids
Zombie	This sponsorship is for those who would like to purchase paint for the pumpkins, glow sticks for the zombie walk/trunk or treat.	
Dracula	Sponsorship for this level is for games and activities for kids. Sponsor to provide games, prizes, candy, giveaways, and all items needed for their activity.	4
Hocus Pokus	This spot is designated for a company that would sponsor a face painter for the event.	2

For more information or to participate please contact:

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